



My Journey Home Dog Rescue

180 Flowing Well Rd. | Kalkaska, MI 49646
dogs.journey@yahoo.com | (231) 384-5009

VOLUNTEER APPLICATION

Please fill out this application completely and return to My Journey Home Dog Rescue in person or by email.

Today's Date:

Last Name: First Name: Middle Name:

Street Address:

City: State: Zip:

Home Phone: Cell Phone: Work Phone:

Email Address: Birth Date:

In case of emergency, please notify:

Name: Relationship:

Phone Number: Alternate Phone:

Are you under the age of 16? ☐ Yes ☐ No

If Yes, a parent or guardian must accompany your first assigned shift.

Do you have any special needs or health issues that require special accommodation? ☐ Yes ☐ No

If Yes, please explain:

Please check work you would like to do:

☐ Dog cleaning, feeding, socializing

☐ Adoption follow up

☐ Computer support

☐ Fundraising

☐ Office and clerical

☐ Other:

Are you willing to work in the area of greatest need, even if it is not your top choice? ☐ Yes ☐ No

Have you been charged or convicted of any criminal activity? ☐ Yes ☐ No



My Journey Home Dog Rescue

180 Flowing Well Rd. | Kalkaska, MI 49646
dogs.journey@yahoo.com | (231) 384-5009

How did you hear about the My Journey Home Volunteer program?

Why do you wish to volunteer with My Journey Home Dog Rescue?

If you have done volunteer work in the past, where, how long, and what did you do?

Have you had any formal education or training in companion animal welfare? ☐ Yes ☐ No

If Yes, specify type of training/education, by whom, and where:

Indicate any additional information about your skills, experience or hobbies that may benefit My Journey Home:

List two references:

Name: Address: Phone: Relationship:

Name: Address: Phone: Relationship:

List times of your availability (estimate start to end time):

DAY	Morning	Evening
Sunday		
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		



My Journey Home Dog Rescue

180 Flowing Well Rd. | Kalkaska, MI 49646
dogs.journey@yahoo.com | (231) 384-5009

AUTHORIZATION FOR RELEASE OF VOLUNTEER INFORMATION

I hereby authorize My Journey Home Dog Rescue to obtain information and make contacts on all, but not limited to, the following items: references, agencies, credit reports, criminal background check, My Journey Home Dog Rescue check, and any information necessary to perform a background check.

I authorize all parties to release information or verifications requested by My Journey Home Dog Rescue that will attest in the evaluation of my Volunteer Application. I also agree to hold harmless all parties supplying information requested to complete my application.

I have been advised and understand prior to signing this authorization that information obtained will be confidential and will not be shared outside of authorized personnel of My Journey Home Dog Rescue.

I certify that all information provided in this application is correct and that errors or misrepresentation of any information may be grounds to deny this application or terminate volunteer services.

Volunteer Signature: _____

Date:

If under 18, Parent or Guardian: _____

Date:

My Journey Home Dog Rescue Representative: _____

Date:



My Journey Home Dog Rescue

180 Flowing Well Rd. | Kalkaska, MI 49646

dogs.journey@yahoo.com | (231) 384-5009

VOLUNTEER AGREEMENT

I HEREBY AGREE TO THE FOLLOWING:

- To adhere to all the policies of My Journey Home Dog Rescue and understand that failure to do so may result in my immediate termination;
- To be present for scheduled shifts and to carry out duties promptly and reliably;
- To maintain the dignity and integrity of My Journey Home Dog Rescue with the public and to honor confidential information;
- To immediately report any incidents with policies, working with other staff members, or animals by informing the My Journey Home Dog Rescue Director via the Unusual Incident Report;

I ACKNOWLEDGE THE FOLLOWING:

- My Journey Home Dog Rescue has the right to request that a volunteer leave the program at any time for any reason, and a volunteer has the right to leave the program at any time without notice.
- My Journey Home Dog Rescue staff and volunteers must adhere to all rules and regulations (verbal, written or posted) for the safety of themselves, other volunteers, staff, the public, and animals. Failure to comply or jeopardizing the safety of others (human or animal) is subject to immediate dismissal.
- My Journey Home Dog Rescue has my permission to take and use photographs where I am included in the image for use on the My Journey Home Dog Rescue Bulletin Board, newsletter, and online sites, as well as in newspaper articles, television and radio promotions.
- My Journey Home Dog Rescue communications must come from the Director who is the sole and only spokesperson, unless specifically instructed by the Director. I am not authorized to initiate or be part of any communications to media, government agencies or private citizens regarding the operations and management of My Journey Home Dog Rescue or for the purpose of eliciting funds, animal food, materials or donations for My Journey Home Dog Rescue. Any communications intended for My Journey Home Dog Rescue received by me will be immediately forwarded to the Director.
- My Journey Home Dog Rescue activities are not limited to the premises but include fundraisers at public and private events. My services are provided on a voluntary basis without pay or compensation and without liability of any nature on behalf of My Journey Home Dog Rescue. All services are performed by me at my own risk with full knowledge of risks including, but not limited to, risk of disease and injury.

Volunteer Signature: _____

Date:

If under 18, Parent or Guardian: _____

Date:

My Journey Home Dog Rescue Representative: _____

Date:



My Journey Home Dog Rescue

180 Flowing Well Rd. | Kalkaska, MI 49646
dogs.journey@yahoo.com | (231) 384-5009

WAIVER, RELEASE, AND INDEMNIFICATION AGREEMENT

This agreement is entered into with My Journey Home Dog Rescue in order to permit the Volunteer to work with the organization. It is for the benefit of My Journey Home Dog Rescue and each of its staff members, employees, officers, directors, agents and representatives (known collectively as an "indemnity").

Volunteers have been advised that the activity of working with animals is hazardous and involves contact with animals that are unpredictable. As such, My Journey Home Dog Rescue cannot be held liable for injuries or accidents that may occur as a result of working with the animals. Volunteers understand that the following are some, but not all, of the risks associated with working with shelter animals:

- Bites or scratches from animals
- Being knocked down or pulled by animals
- Slips/trips/falls resulting from wet floors or equipment
- Hitting heads on objects such as cage doors, kennel walls, etc.
- Water or cleaners sprayed in eyes
- Flea or tick bites or ringworm infestations
- Internal or external parasites
- Human illnesses contracted from animals
- Animal illness exposure to animals at home
- Injuries related to lifting animals, food or equipment
- Injuries caused by equipment
- Exposure to cleaners, latex gloves, bleach, parasite control products
- Loss of personal property
- Any type of damage to car while parked on My Journey Home Dog Rescue property
- Damage to clothing from animals, cages, chemicals, etc.

Volunteers are aware that injuries, damage to personal property, and possibly death may occur as a result of participation at My Journey Home Dog Rescue. Volunteers agree that My Journey Home Dog Rescue and indemnities shall not be held responsible or liable for any injury, including death, damage, loss, or expense to Volunteer, whether or not such injury, is caused by negligence of My Journey Home Dog Rescue, any indemnities or a third party.

Volunteers fully, completely, and unconditionally waive and release each indemnity from all rights, liabilities, duties, claims charges, demands, actions, damages, costs, attorney fees or expenses of any kind that Volunteers may have now or in the future against My Journey Home Dog Rescue or any indemnities relating to participation at the organization.

Volunteers represent and warrant that they are physically and mentally fit to safely work with animals and the public. Should an accident or other medical emergency occur while participating on My Journey Home Dog Rescue property or while Volunteer is en route to or from My Journey Home Dog Rescue sponsored events and My Journey Home Dog Rescue staff members are unable to timely reach Emergency Contacts for medical authorizations, then Volunteer hereby gives consent for My Journey Home Dog Rescue staff members to authorize medical treatment.

Volunteer represents and warrants that Volunteer has current medical insurance coverage and agrees to be responsible for any and all billings and debts incurred with respect to such medical treatment or services.

Volunteers represent and warrant that each of them has the authority to enter into this agreement and have not been forced or coerced to enter into this agreement.

If any provision of this Agreement is found to be unenforceable in any way, it shall be enforced to the maximum extent possible and all other provisions of this Agreement shall remain in full force and effect.



My Journey Home Dog Rescue

180 Flowing Well Rd. | Kalkaska, MI 49646

dogs.journey@yahoo.com | (231) 384-5009

Volunteer Signature: _____	Date:
If under 18, Parent or Guardian: _____	Date:
My Journey Home Dog Rescue Representative: _____	Date:

Application: ☐ Approved ☐ Denied	MJHDR Representative:
Date:	
Comments:	